1. Introduction

This annual development plan has been prepared by the Meru County Project Coordination team to reflect the investment plan for the Municipality for the FY 2019/20. It has been developed as a result of a participatory process to address the development aspirations of the residents of Meru Municipality. The following Members of the County Project Coordination team participated in compilation of the plan;

1. Mugambi Sandi – Municipal Manager
2. David Kinoti Arithi - Deputy Director Physical Planning Directorate
3. Thuranira Muthee- Deputy Town Administrator
4. Purity Wanja- Environmentalist
5. Lornah Mugambi- Landscape Architect
6. Muthomi Mutwiri- Structural/Civil Engineer
7. Brian Kobia – Quantity Surveyor
8. Seraphin Mutwiri – ICT officer
10. Rahab Gatwiri – Social Safeguards Officer
11. Eric Mutwiri – Monitoring and Evaluation
12. Mutai Martin – Procurement Officer
13. Purity Karimi – Finance Liason Officer

The team was conscious to consider the prioritization of the needs of the residents of the Municipality while remaining in consistence with the planning framework of the county. The County Integrated Development plan and the MIDEp where referenced in this process. Public participation fora were organized to comprehensively factor the aspirations of the residents. The Citizen fora were organized and advertised in the local media. Primarily the engaged residents gave their views on the priority projects they would to be undertaken in the FY 2019-2020.

The key development areas identified from this engagement include: The upgrading of informal settlement, solid waste management, Reclamation and rehabilitation of riparian zones, landscaping of CBD streets and the creation of more recreation open spaces within the municipality.
1. **Context**

**Summary of the main objectives:**

The Municipality's overall objective as articulated in the IDeP is to harness the full potential of the Municipality for a quality services for its people through implementing sustainable solutions to urban development issues.

These objectives are aligned to the Governor’s Agenda of having resilient, sustainable, livable, breathable, dust free towns; the President’s Big Four Agenda of providing affordable housing, universal health care, establishing industries and food security and finally they are aligned to the CIDP of the county.

The IDeP has therefore sought to achieve the main objective through:

- Instituting such measures as are necessary for achieving public order and the provisions of civic amenities, so as to enhance the quality of life of the inhabitants of the municipality
- Provision of high standard of social services in a cost effective manner to the inhabitants of the municipality
- Fostering the economic, social and environmental well-being of its community through various projects as listed in the Investment Prioritization plan below.

After wide consultations among the urban board, county executive and citizens, the urban board agreed to adopt the IDeP projects as proposed.

2. **Investment Prioritisation**

Priorities of the Municipal Board included paving of parking lots in the CBD and Makutano, landscaping of streets, reclamation of riparian zones.

Priorities raised by the County Government assembly and executive included upgrading of the informal sector, new sewer and water pipelines, purchase of specialised garbage truckes and receptacles, material recovery centre.

Priorities raised during the citizen fora were street lights and floodlights, sanitation blocks in the informal sector, promotion of health infrastructure, market improvement.

After deliberations, the following projects were agreed on;

a) Upgrading of informal sector- which involves paving and landscaping of streets, street lighting, building of sanitation blocks, establishment of material recovery centre
b) Upgrading of Makutano Fresh Produce market
c) Improvement of Moi Avenue- which involves paving and designation of parking lots, landscaping of the street, creating pedestrian walkways, storm water drainage.
3. **Urban Investment Plan and Budget**

<table>
<thead>
<tr>
<th>Project</th>
<th>Proposed Upgrading of Makutano Fresh produce Market and Improvement of Moi Avenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brief Description</td>
<td>This project involves construction of more floors to the Makutano Fresh Produce market at Makutano. It also involves paving of parking lots, landscaping of the street and creating of pedestrian walkways along Moi Avenue in Meru Town.</td>
</tr>
<tr>
<td>Justification</td>
<td>The above project will create more space for the traders hence more employment opportunities for youths, women and PLWDs. It will also enhance connectivity in town, enhance order and improve sanitation.</td>
</tr>
<tr>
<td>Expected Outcome</td>
<td>Improved working environment for the citizens. Creation of more job opportunities for the youth, women and people living with disabilities. Create public order in the municipality.</td>
</tr>
</tbody>
</table>
| Eligibility | Storm water drainage  
Connectivity e.g roads, pedestrian walkways  
Urban socio-economic infrastructure e.g public spaces |
| Tentative Cost | Kes.60million |

<table>
<thead>
<tr>
<th>Project</th>
<th>Proposed Upgrading of Majengo Informal Settlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brief Description</td>
<td>Includes paving and landscaping of streets, street lighting, building of sanitation blocks, establishment of a material recovery centre</td>
</tr>
</tbody>
</table>
| Justification | To improve environmental conservation  
Enhance the aesthetic value of the informal settlement  
Improve the livelihood of the dwellers  
Enhance security in the settlement  
Creation of job opportunities |
| Eligibility | Storm water drainage  
Waste management e.g material recovery centre, transfer stations, collection points  
Connectivity  
Urban socio-economic infrastructure e.g urban greenery and open spaces |
| Expected Outcome | Improved environment and well being of the dwellers  
Creation of job opportunities |
| Tentative Cost | Kes. 60million |
### Municipal Investment plan and budget FY 2019/2020

**PROJECT NAME:** Proposed Upgrading of Makutano Fresh Produce Market at Makutano and Improvement of Moi Avenue in Meru Town

**PROCUREMENT METHOD:** Open National Tender

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>RESPONSIBILITY</th>
<th>START DATE</th>
<th>END DATE</th>
<th>BUDGET</th>
</tr>
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<tbody>
<tr>
<td>Preparation of detailed designs, BoQs and pre-feasibility studies</td>
<td>Public Works &amp; Environmental Officer</td>
<td>July, 2019</td>
<td>September, 2019</td>
<td>KShs. 1 million</td>
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<td>Procurement process</td>
<td>Procurement Officer</td>
<td>October, 2019</td>
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<td>KShs. 1 million</td>
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<tr>
<td>Actual work</td>
<td>CPCT &amp; Contractor</td>
<td>January, 2020</td>
<td>June, 2020</td>
<td>KShs. 60 Million</td>
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</tbody>
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**TOTAL**

KShs. 2 million

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**PROJECT NAME:** Proposed Upgrading of Majengo Informal Settlement

**PROCUREMENT METHOD:** Open National Tender

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**TOTAL**

KShs. 2 million
### Gantt Chart Municipal investment budget FY 2019/2020

1. **PROJECT NAME: Proposed Upgrading of Makutano Fresh Produce Market and Improvement of Moi Avenue**

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The roles of Municipal board/administration includes:-

- (a) Overseeing of affairs of a municipality.
- (b) Development and adoption of policies, plans, strategies and programs, including setting of targets, for delivery of services.
- (c) formulation and implementation of an integrated development plan.
- (d) control of land use.
- (e) promotion and undertaking of infrastructure development upon delegation by County Government
- (f) Maintaining a comprehensive database and information system of the administration and provide public access to the information upon payment of a fee determined by board.
- (g) Develop and manage schemes, including site development in collaboration with relevant national and county agencies
- (h) Administration and regulation of board internal affairs.
- (i) Implementation of applicable county and national legislation.
- (j) Enter into contracts, partnerships or joint ventures for discharge of board mandate.
(k) Monitor and regulate municipal services where such services are provided by service providers other than the board of the municipality.

(l) Preparation and submission of annual budget estimates to county treasury for consideration and submission to the county assembly for approval as part of the annual county Appropriations Bill.

(m) Collect rates, taxes, levies, fees and surcharges on fees as delegated by county government.

(n) Settle and implement tariff, rates, tax and debt collection policies as delegated by county government.

(o) Monitor the impact and effectiveness of any services, policies, programs or plans.

(p) Establish, implement and monitor performance management systems

(q) Promote a safe and healthy environment.

(r) Facilitate and regulate public transport.

(s) Any other function delegated by county government or provided for in any written law.

The role of the county generally includes the following:

a) Keeping tabs on program activities and timelines closely.

b) Coordinating the inputs of other stakeholders within the County Governments.

c) Documenting matters raised by both internal and external stakeholders and actioning them as it should.

d) Preparing agenda items and reports and forwarding them to County Program Technical Committee through C.O. urban, and CECM Urban for deliberation, resolution and actioning.

e) Liaison with NPCT on all programme matters requiring follow-up at National level.

f) Identifying capacity gaps in the County level and initiating remedial actions.

g) Receiving and actioning reports received from NPCT.

h) Meeting the program events timelines, including timely reports as required of the program.

i) Gathering and documenting evidence of program events for reporting in APA, M&E visits, enquiries etc.

j) Following up on internal processes for the program events such as

k) budgetary processes, procurement, design, documentation, implementation, M&E etc.